Republic of the Philippines
SIPALAY WATER DISTRICT
Sipalay City, Negros Occidental
Aging Schedule of Unliquidated Cash Advances
As of the 4th Quarter Ending December 31, 2019

Name of Employee	Purpose of Cash Advance	Date	Check No.	Beg. Bal.	Add'l Granted This Qtr	Liquidation Current Yr	PY	30days	31-90	91-365	over 1 year	over 2 year	Remarks
forwarded balance as of September 30, 2019				**35,862.15**		**1,466.00**					**33,794.87**	**601.26**	
Rezel F. Atim	Advances to employees for PERA and BATA for the month of October 2019	10/01/2019	555994		₱ 25,000.00	₱ 25,000.00							
Rezel F. Atim	Advances to employees for the overtime rendered of the period covered from 08/01-30/2019	10/03/2019	555996		₱ 9,299.10	₱ 9,299.10							
Rezel F. Atim	Advances for employees' salaries of the period covered from October 01-15, 2019	10/09/2019	556007		₱ 66,303.25	₱ 66,303.25							
Rezel F. Atim	Advances for BOD' per diem as per board meeting dated 10/11/2019	10/11/2019	556010		₱ 4,680.00	₱ 4,680.00							
Rodney D. Tarog	Traveling to bring sample to Villanueva Lab., to acquire for business permit requirements and ECC and to remit as well as reconcile payment to GSIS as per travel order no. 2019-0196 and travel dated 10/16/2019.	10/16/2019	556012		₱ 1,550.00	₱ 1,550.00							
Rezel F. Atim	Advances to job order for the services rendered for the period covered from October 01-15,2019	10/16/2019	556013		₱ 6,191.89	₱ 6,191.89							
Rezel F. Atim	Advances to employees for the overtime rendered of the period covered from Sept. 16 to October 15 2019	10/16/2019	556014		₱ 11,019.81	₱ 11,019.81							
Rezel F. Atim	Advances for BOD' per diem as per board meeting dated 10/22/2019	10/22/2019	556020		₱ 4,680.00	₱ 4,680.00							
Rezel F. Atim	Advances for employees' salaries of the period covered from October 16-31, 2019	10/24/2019	556024		₱ 66,303.25	₱ 66,303.25							
Rezel F. Atim	Advances to job order for services rendered of the period covered from 10/16-31/2019	10/31/2019	556032		₱ 6,668.43	₱ 6,668.43							

Rezel F. Atim	Advances to employees for the overtime rendered of the period covered from 10/16-11/2019	10/31/2019	556033		₱ 11,343.41	₱ 11,343.41							
Rezel F. Atim	Advances to employees for PERA and RATA for the month of November 2019	11/04/2019	556054		₱ 25,000.00	₱ 25,000.00							
Rezel F. Atim	Advances for BODs' per diem as per board meeting dated 11/04/2019	11/06/2019	556055		₱ 4,680.00	₱ 4,680.00							
Rezel F. Atim	Advances for employees' salaries of the period covered from November 01-15,2019	11/11/2019	556044		₱ 66,156.11	₱ 66,156.11							
Edgardo C. Cuaycong, Jr.	Traveling to attend Pre-water Summit Meeting at Negros First Residences, Bacolod City as per travel order no.:2019-0202 and travel dated 11/13-14/2019	11/13/2019	556051		₱ 2,316.00	₱ 2,316.00							
Jocelyn B. Magtolis	Traveling to attend Pre-water Summit Meeting at Negros First Residences, Bacolod City as per travel order no.:2019-0203 and travel dated 11/13-14/2019	11/13/2019	556052		₱ 2,316.00	₱ 2,316.00							
Rodney D. Tarog	Traveling to bring water sample to Vitanueva Lab., remit payment to DBS and canvass concrete cutter and sound system for public announcement purposes as per travel order n.:2019-0204	11/13/2019	556053		₱ 1,533.00	₱ 1,533.00							
Rezel F. Atim	Advances to job order for the services rendered for the period covered from November 01-15,2019	11/15/2019	556059		₱ 5,238.82	₱ 5,238.82							
Rezel F. Atim	Advances to employees for overtime rendered of the period covered from Nov. 01-15,2019	11/19/2019	556071		₱ 23,473.29	₱ 23,473.29							
Jocelyn B. Magtolis	Traveling to submit publication for vacant position at CSC as per travel order no.:2019-0206 dated 11/25/2019	11/19/2019	556074		₱ 1,550.00	₱ 1,550.00							
Rezel F. Atim	Advances for employees' salaries of the period covered from November 16-30, 2019	11/25/2019	556079		₱ 66,156.11	₱ 66,156.11							
Rezel F. Atim	Advances for BODs' per diem as per board meeting 11/22/2019	11/25/2019	556080		₱ 4,680.00	₱ 4,680.00							
Rezel F. Atim	Advances to job order for services rendered of the period covered 11/16-30/2019	11/29/2019	556085		₱ 5,238.82	₱ 5,238.82							

Rezel F. Atim	Advances to employees for PERA and RATA for the month of December 2019	12/02/2019	556086		₱ 25,000.00	₱ 25,000.00							
Rezel F. Atim	Advances for BODs' per diem as per board meeting dated 11/29/2019	12/02/2019	556088		₱ 4,680.00	₱ 4,680.00							
Rezel F. Atim	Advances to employees for the overtime rendered for the period covered from 11/16-30/2019	12/02/2019	556089		₱ 14,777.75	₱ 14,777.75							
Rezel F. Atim	Advances for employees' salaries of the period covered from 12/01-15/2019	12/10/2019	556097		₱ 64,908.23	₱ 64,908.23							
Rezel F. Atim	Advances for BODs' per diem as per board meeting dated 12/11/2019	12/12/2019	556102		₱ 4,680.00	₱ 4,680.00							
Rezel F. Atim	Advances for employees' salary differential of the period covered from January to December 2019	12/12/2019	556103		₱ 73,442.00	₱ 73,442.00							
Rezel F. Atim	Advances to job order for services rendered of the period covered from 12/01-15/2019	12/16/2019	556116		₱ 5,658.17	₱ 5,658.17							
Rezel F. Atim	Advances for employees' salaries of the period covered from 12/16-31/2019	12/23/2019	556135		₱ 64,908.23	₱ 64,908.23							
Rezel F. Atim	Advances for BODs' per diem as per board meeting 12/26/2019	12/26/2019	556137		₱ 4,680.00	₱ 4,680.00							
Nothing Follows													
											33,794.87	602.26	
Total Unliquidated Cash Advances of December 31, 2019												₱	34,396.13

Prepared by:

JEDEE SHANE R. JUELE
Clerk Processor C

Approved by:

ARCH. EDGARDO C. CUAYCONG JR.
General Manager D