

Department/Bureau/Office:



SIPALAY WATER DISTRICT

Region: VI

Address: BRGY. MAMBAROTO, SIPALAY CITY, NEGROS OCCIDENTAL

PHILIPPINES 6113


Contact Person: CRISTY V. CLARIDAD

Position: Acctg. Processor A / O.I.C.

E-mail: claridadcristy@gmail.com

Telephone/Mobile Nos: 0921 626 4146

Item & Specifications	Unit of Measure	Quantity Requirement																** PS Price Catalogue as of	TOTAL AMOUNT			
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total		
A. AVAILABLE AT PROCUREMENT SERVICE STORES																						
office supplies																						
masking tape 1" width	roll	5			5	75.00				0	0							0	0	5	15.00	75.00
scotch tape 1"	roll	25			25	625.00				0	0							0	0	25	25.00	625.00
glue	pcs	10			10	180.00				0	0							0	0	10	18.00	180.00
calculator 12 digits, AC/DC	pcs	10			10	3,500.00				0	0							0	0	10	350.00	3,500.00
cabon paper polyethylene (b	box	4			4	2,600.00				0	0							0	0	4	650.00	2,600.00
flash drive 2 GB capacity, King	pcs	3			3	1,050.00				0	0							0	0	3	350.00	1,050.00
external drive	pc	1			1	3,200.00				0	0							0	0	1	3,200.00	3,200.00
stamp pad ink violet	pc	1			1	30.00				0	0							0	0	1	30.00	30.00
Toilet bowl and urinal cleaner	bot	2			2	500.00				0	0	2	2	500.00				0	0	4	250.00	1,000.00
Office equipment cleaner liqu	bot	1			1	300.00				0	0							0	0	1	300.00	300.00
Marking Pen for white board	pcs	1			1	35.00				0	0	1	1	35.00				0	0	2	35.00	70.00
blade for cutter	pc	1			1	250.00				0	0							0	0	1	250.00	250.00
log book 500 leaves	pcs	6			6	1,080.00				0	0							0	0	6	180.00	1,080.00
TIME CARD 3-3/8" x 7-1/2") t	pck	100			100	150.00				0	0							0	0	100	1.50	150.00
		170			170	13,575.00				0	0	3	3	535.00				0	0	173.00	5,654.50	14,110.00
																						32,730.00
																					Total	46,840.00

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		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total						
A. AVAILABLE AT PROCUREMENT SERVICE STORES																								
office supplies																								
bond paper subs 20 A4	rms	2	2	2	6	1,020.00	2	2	2	6	1,020.00	2	2	2	6	1,020.00	2	2	2	6	1020	24	170.00	4,080.00
bond paper subs 20 legal size	rms	1	1	1	3	615.00	1	1	1	3	615.00	1	1	1	3	615.00	1	1	1	3	615	12	205.00	2,460.00
Computer Ink (black)	pcs	2	2	2	6	2,880.00	2	2	2	6	2,880.00	2	2	2	6	2,880.00	2	2	2	6	2880	24	480.00	11,520.00
Computer Ink (colored)	pcs	1	1	1	3	1,440.00	1	1	1	3	1,440.00	1	1	1	3	1,440.00	1	1	1	3	1440	12	480.00	5,760.00
printer ribbon for Epson LX	pcs	2	2	2	6	330.00	2	2	2	6	330.00	2	2	2	6	330.00	2	2	2	6	330	24	55.00	1,320.00
ball point pen black	pcs	12	12	12	36	216.00	12	12	12	36	216.00	12	12	12	36	216.00	12	12	12	36	216	144	6.00	864.00
ball point pen blue	pcs	5	5	5	15	90.00	5	5	5	15	90.00	5	5	5	15	90.00	5	5	5	15	90	60	6.00	360.00
correction tape	pcs	3	3	3	9	225.00	3	3	3	9	225.00	3	3	3	9	225.00	3	3	3	9	225	36	25.00	900.00
paper fastener - non rust metal	box	1			1	45.00	1			1	45.00	1			1	45.00	1			1	45	4	45.00	180.00
white folder legal size	pcs	15	15	15	45	247.50	15	15	15	45	247.50	15	15	15	45	247.50	15	15	15	45	247.5	180	5.50	990.00
white folder A4	pcs	15	15	15	45	202.50	15	15	15	45	202.50	15	15	15	45	202.50	15	15	15	45	202.5	180	4.50	810.00
brown envelop short	pcs	5	5	5	15	67.50	5	5	5	15	67.50	5	5	5	15	67.50	5	5	5	15	67.5	60	4.50	270.00
brown envelop long	pcs	5	5	5	15	97.50	5	5	5	15	97.50	5	5	5	15	97.50	5	5	5	15	97.5	60	6.50	390.00
pencils with eraser	box	1			1	64.00	1			1	64.00	1			1	64.00	1			1	64	4	64.00	256.00
pencil sharpener	pcs	5			5	35.00	5			5	35.00	5			5	35.00	5			5	35	20	7.00	140.00
columnar book 14 columns	pcs	10			10	620.00				0	-				0	-				0	0	10	62.00	620.00
columnar book 10 columns	pcs	6			6	330.00				0	-				0	-				0	0	6	55.00	330.00
columnar book 12 columns	pcs	5			5	280.00				0	-				0	-				0	0	5	56.00	280.00
columnar book 18 columns	pcs	5			5	375.00				0	-				0	-				0	0	5	75.00	375.00
alcohol rubbing 500 ml	bot	3			3	675.00				0	-				0	-				0	0	3	225.00	675.00
packing tape 2"	roll	5			5	75.00				0	-	5			5	75.00				0	0	10	15.00	150.00
		109	68	68	245	9,930.00	75	68	68	211	7,575.00	80	68	68	216	7,650.00	75	68	68	211	7,575.00	883	2,052.00	32,730.00



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Item & Specifications	Unit of Mea	Quantity Requirement																				** PS Price Catalogue as of	TOTAL AMOUNT	
		Jan	Feb	Mar ch	Q1		April	May	June	Q2		July	Aug	Sept	Q3		Oct	Nov	Dec	Q4				Total
water treatment expense																								
Sodium Hypochloride 70% concentrated	carb oys	46.2	46.2	46	139	76246.5	46.2	46.2	46.2	138.6	76246.5	46.21	46.2	46.21	138.6	76246.5	46.21	46.2	46.2	138.6	76246.5	554.52	550.00	304,986.00
OTO solution and PH solution	bot	2	2	2	6	1500	2	2	2	6	1500	2	2	2	6	1500	2	2	2	6	1500	24	250.00	6,000.00
TOTAL		48.2	48.2	48	145	77746.5	48.2	48.2	48.2	144.6	77746.5	48.21	48.2	48.21	144.6	77746.5	48.21	48.2	48.2	144.6	77746.5	578.52	800.00	310,986.00
Maintenance for water treatment equipment:																								
enclosure of hypochlorinator	set	1			1	1000				0	0				0	0				0	0	1	1,000.00	1,000.00
maintenance of diaphragm injection check valves	set	1			1	2000				0	0				0	0				0	0	1	2,000.00	2,000.00
TOTAL		2			2	3000				0	0				0	0				0	0	2	3,000.00	3,000.00
maintenance for pumping equipment:																								
switch board	set	1			1	10000				0	0				0	0				0	0	1	10,000.00	10,000.00
panel insulation	set	1			1	10000				0	0				0	0				0	0	1	10,000.00	10,000.00
transformer	pcs	2			2	50000				0	0				0	0				0	0	2	25,000.00	50,000.00
TOTAL		4			4	70000				0	0				0	0				0	0	4	45,000.00	70,000.00
Maintenance of Transmission & Dist-mains																								
PVC Pipe # 4	length	20			20	50000				0	0				0	0				0	0	20	2,500.00	50,000.00
Mech. Coupling # 4	pcs	10			10	12000				0	0				0	0				0	0	10	1,200.00	12,000.00
cement	bag	10			10	2400				0	0				0	0				0	0	10	240.00	2,400.00
sand	cu.m	3			3	3600				0	0				0	0				0	0	3	1,200.00	3,600.00
10mm re bars	pcs	12			12	2940				0	0				0	0				0	0	12	245.00	2,940.00
TOTAL		55			55	70940				0	0				0	0				0	0	55	5,385.00	70,940.00

SWD

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		Jan	Feb	Mar ch	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total						
Maintenance of Hydrants																								
Hose	mtr	50			50	2750			0	0				0	0				0	0	50	55.00	2,750.	
paints	gal	3			3	2250			0	0				0	0				0	0	3	750.00	2,250.	
G.I. Pipe for hydrants no. 4	lgth	2			2	3000			0	0				0	0				0	0	2	1,500.00	3,000.	
G.I. Pipe for hydrants no. 2	lgth	2			2	1700			0	0				0	0				0	0	2	850.00	1,700.	
Coupling and fittings No. 4	pcs	10			10	1500			0	0				0	0				0	0	10	150.00	1,500.	
Coupling and fittings No. 2	pcs	10			10	1000			0	0				0	0				0	0	10	100.00	1,000.	
TOTAL		77			77	12200			0	0				0	0				0	0	77	3,405.00	12,200.00	
Maintenance-Land Transportation Equipt.																								
Tire Casing	pcs	10			10	7500			0	0				0	0				0	0	10	750.00	7,500.	
Inner Tube	pcs	10			10	1500			0	0				0	0				0	0	10	150.00	1,500.	
Sprocket & Chain	set	4			4	4800			0	0				0	0				0	0	4	1,200.00	4,800.	
oil and lubricants	liter	8			8	1440			0	0				0	0				0	0	8	180.00	1,440.	
brakes, clutch & indicator of r	pcs	4			4	2200			0	0				0	0				0	0	4	550.00	2,200.	
TOTAL		36			36	17440			0	0				0	0				0	0	36	2,830.00	17,440.00	
						29640	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	113	6235	29640,00

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		Jan	Feb	Mar ch	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total				
ALLOCATION FOR CAPEX																						
Water Meters	pcs	145			145	174000			0	0				0	0			0	0	145	1,200.00	174,000.00
Meter Installation:																						
Male Adaptor 1/2" plastic	o	150			150	6750			0	0				0	0			0	0	150	45.00	6,750.
Bushing 3/4 x 1/2	o	150			150	5250			0	0				0	0			0	0	150	35.00	5,250.
Ball Valve 1/2	o	100			100	22500			0	0				0	0			0	0	100	225.00	22,500.
St. Elbow 1/2 x 90 deg Gl	o	200			200	5000			0	0				0	0			0	0	200	25.00	5,000
Tee w/ Male Adaptor 1/2	o	100			100	15000			0	0				0	0			0	0	100	150.00	15,000.
Tee w/ Female Adaptor 1/2	o	100			100	15000			0	0				0	0			0	0	100	150.00	15,000.
Nipple 1/2 x 12"	o	250			250	22000			0	0				0	0			0	0	250	88.00	22,000
Ball Valve 1/2"	o	100			100	20000			0	0				0	0			0	0	100	200.00	20,000.
TOTAL		1150			1150	111500			0	0				0	0			0	0	1150	918.00	111,500.00
Office Furniture and equipment																						
filing cabinet	pc	1			1	15000			0	0				0	0			0	0	1	15,000.00	15,000.
door	pc	1			1	5000			0	0				0	0			0	0	1	5,000.00	5,000.
swaveling chair	pcs	3			3	1500			0	0				0	0			0	0	3	500.00	1,500
cash box/vault	pc	1			1	1500			0	0				0	0			0	0	1	1,500.00	1,500
computer	set	1			1	28000			0	0				0	0			0	0	1	28,000.00	28,000.
TOTAL		7			7	51000			0	0				0	0			0	0	7	50,000.00	51,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																		** PS Price Catalogue as of Oct. 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total			
<i>Transmission and distribution-mains for Well 2</i>																					
upvc pipe no. 6"	pcs	150						150	150	562500										3,750.00	562,500.00
fittings	pcs	10						10	10	35000										3,500.00	35,000.00
cement	sack	20						20	20	5000										250.00	5,000.00
sand beddings	cu.m	10						10	10	15000										1,500.00	15,000.00
re bars	pcs	25						25	25	5000										200.00	5,000.00
		215						215	215	622500										9,200.00	622,500.00

Item & Specifications	Unit of Measure	Quantity Requirement												Total	** PS Price Catalogue as of	TOTAL AMOUNT
		Jan	Feb	Mar	Q1	Apr	May	June	Q2	July	Aug	Sep	Q3			

C. TOTAL (A + B):	614,769.50	711,079.50	89,369.50	88,579.50	129,896.50	1,503,798.00
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D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	676246.45	782187.45	98306.45	97437.45	1,654,177.80
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E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:	Nine Hundred Sixty Nine Thousand Four Hundred Twenty Seven Pesos and 80/100.				1,654,177.80
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F. MONTHLY CASH REQUIREMENTS (In Pesos)	225415.483	260729.15	32768.817	32479.15
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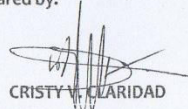
F.1 Available at Procurement Service Stores																	
F.2 Other Items not available at PS but regularly purchased from other sources																	
TOTAL MONTHLY CASH REQUIREMENTS																	

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


CRISTY V. CLARIDAD

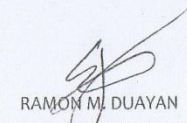
Accounting Processor A/OIC
Date Prepared: October 15, 2015

Certified Funds Available /
Certified Appropriate Funds Available:

ALMA R. JUELE

Board of Directors - Treasurer

Approved by:


RAMON M. DUAYAN

Chairman of the Board