

Republic of the Philippines  
**SIPALAY WATER DISTRICT**  
 Sipalay City, Negros Occidental  
 Aging Schedule of Unliquidated Cash Advances  
 As of the 1st Quarter Ending, March 31, 2023

Name of Employee	Purpose of Cash Advance	Date	Check No.	Beg. Bal.	Add'l Granted This Qtr	Liquidation Current Yr	PY	30days	31-90	91-365	over 1 year	over 2 year	Remarks
<b>forwarded balance as of December 31, 2022</b>				<b>4,838.89</b>								<b>4,838.89</b>	
Tarcelo S. Seniorin	Cash advances for travel	PY	-			1,505.41						1,505.41	PY
Rezel Atim	Grant of cash advances for employees PERA and RATA January 2023	1 03 2023	629863		<b>27,000.00</b>	<b>27,000.00</b>							
Rezel Atim	Grant of Rivera's salary Dec 23-31,2022	1 03 2023	629864		<b>3,720.00</b>	<b>3,720.00</b>							
Rezel Atim	Grant of advances from job order services rendered	1 03 2023	629865		<b>12,177.07</b>	<b>12,177.07</b>							
Rezel Atim	Grant of advances from employees overtime	1 03 2023	629866		<b>14,104.77</b>	<b>14,104.77</b>							
Rezel Atim	Grant of advances from employees overtime	1 04 2023	629868		<b>10,571.16</b>	<b>10,571.16</b>							
Rezel Atim	Grant of advances for employees salaries	1 10 2023	629876		<b>94,886.91</b>	<b>94,886.91</b>							
Rezel Atim	Grant of advances for job order workers services rendered	01/16/2023	629878		<b>23,062.51</b>	<b>23,062.51</b>							
Rezel Atim	Grant of advances for bods per diem	01/17/2023	629879		<b>3,780.00</b>	<b>3,780.00</b>							
Rezel Atim	Grant of advances from employees overtime	01/18/2023	629883		<b>7,059.15</b>	<b>7,059.15</b>							
Rezel Atim	Grant of advances from employees overtime	01/18/2023	629884		<b>7,556.88</b>	<b>7,556.88</b>							
Rezel Atim	Grant of advances for employees Service Recognition Incentives for FY 2022 as per Budget Circular 2022-4 dated December 20,2022 stating the Guidelines on the Grant of SRI to Government Employees for FY 2022	01/18/2023	629885		<b>220,000.00</b>	<b>220,000.00</b>							
Rezel Atim	Grant of advances for Job order workers gratuity pay for the FY 2022 as per Budget Circular no. 2022-5 dated December 28, 2022 stating the Guidelines on the Grant of the Gratuity Pay to Contract of Service and Job Order Workers in the Government for FY 2022	01/18/2023	629886		<b>27,500.00</b>	<b>27,500.00</b>							
Rezel Atim	Grant of advances for employees salaries Jan 16-31,2023	01/25/2023	629891		<b>94,886.91</b>	<b>94,886.91</b>							
Rezel Atim	Advances for BODs per diem	01/27/2023	629901		<b>3,780.00</b>	<b>3,780.00</b>							
Rezel Atim	Advances for job order services rendered	01/31/2023	629902		<b>30,559.48</b>	<b>30,559.48</b>							
Rezel Atim	Advances for employees overtime	2 01 2023	629903		<b>8,115.01</b>	<b>8,115.01</b>							
Rezel Atim	Advances for employees PERA and RATA February 2023	2 01 2023	629904		<b>31,000.00</b>	<b>31,000.00</b>							
Rezel Atim	Advances for employees salaries	2 10 2023	629909		<b>99,490.21</b>	<b>99,490.21</b>							



Prepared by:

  
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Approved by:

  
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General Manager D